



Tuition Assistance Program Woodland Montessori School, Inc.

Dear Applicant,

It is the policy of Woodland Montessori School, Inc. to promote and improve the level and awareness of socio-economic diversity in our community. Through our tuition assistance program, Woodland Montessori School strives to assist families who would otherwise not be able to join the Woodland community.

Once per year the school solicits applications for tuition assistance and determines the amount of scholarship funds available. Funding is a combination of budgeted dollars and donations received from the previous year. The Scholarship Committee consisting of the Head of School, the Chief Financial Officer, President of the Board and the Treasurer of the Board determines the distribution of funds.

Scholarship awards are based on two factors:

1. The apparent need (compared to other applicants). Need is based on tax returns, a statement of family expenses, enrollment status and history, and any other pertinent information submitted by the applicant.
2. The amount of scholarship dollars available.

It is the policy of Woodland Montessori School, Inc. to keep all applications and any information contained therein strictly confidential. As a general rule, no full scholarships are awarded. Tuition assistance is generally reserved for the academic school year. All determinations by the Scholarship Committee are confidential and final.

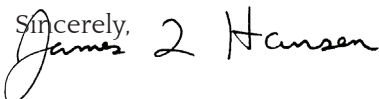
Please complete the attached application and include a copy or summary of your most recent tax return. A letter explaining any extenuating circumstances is also helpful. Completed applications can be:

Emailed to: jim@woodland-montessori.org

Mailed to: Woodland Montessori School, Inc.
Attention: CFO
1124 Colby Street
Madison, WI 53715

Returned to the Woodland Office: Attention CFO

Please contact me if you have any questions or need assistance completing this application.

Sincerely,


Jim Hansen
Chief Financial Officer
Woodland Montessori School, Inc.



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APPLICANT INFORMATION

Name:	Phone:	Email:
Address:		
If employed, please provide employer name and address:		
Job Title:	Hours Worked Per Week:	Rate of Pay:

SECOND PARENT/SPOUSE/OTHER GUARDIAN INFORMATION

Name:	Phone:	Email:
Address:		
If employed, please provide employer name and address:		
Job Title:	Hours Worked Per Week:	Rate of Pay:

STUDENT INFORMATION

Name:	Age:	Received Woodland scholarship in the past?
If so what years?		
Years of attendance at Woodland:	Hours of care needed:	

PLEASE SIGN THE STATEMENT BELOW FOR YOUR APPLICATION TO BE CONSIDERED.

I certify that all the information I have provided on this application is true, correct and complete. I have read the Parent Handbook and I am familiar with my duties and responsibilities to the school as outlined. I authorize Woodland Montessori School or its representatives to obtain additional financial information to complete the processing of this application. Should my circumstances change significantly at any time during my association with Woodland Montessori School, Inc., I will notify the Head of School or CFO immediately.

Signature of Applicant

Date of Application

Signature of Applicant

Date of Application



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FINANCIAL INFORMATION

Name of Applicant _____

Please attach a copy of your most recently filed Federal Income Tax Statement and complete the following information:

Monthly Income		Monthly Expenses	
Wages/Salary:		Rent/Mortgage:	
Outside Assistance (Unemployment, child support, etc.):		Utilities:	
Other Income:		Food:	
Total Monthly Income:		Auto Expenses:	
Please List Assets (home, car, bank accounts, etc.):		Loan Payments:	
		School/Education:	
Number of children or other dependents living with you:		Child Care:	
Names and ages of children:		Other Expenses:	
Besides applicant, how many children are in day care?			
Have you applied for outside funding?		Other Expenses:	
If yes, where and what were the results?		Total Expenses:	
Amount you can afford for monthly tuition:			

You may return this to the Woodland office, email it to: jim@woodland-montessori.org or mail it to: Woodland Montessori School, Inc., 1124 Colby Street, Madison, WI 53715.